Section 2  Entry Visa Application Procedure

For Taiwan Nationals studying Full-degree Programmes (including exchange and visiting programme)

Q23  Where can I submit my student visa application?

You can submit it to the Hong Kong Immigration Department via the Centre of Development and Resources for Students (CEDARS), The University of Hong Kong, who will act as your student visa sponsor.

Q24  How to apply?

Once you have received your offer of admission (including the conditional offer letter), you may submit your visa application set to CEDARS by email (visa-fulldegree@cedars.hku.hk) first. CEDARS will check the documents for you. CEDARS will send an acknowledgement email to you as soon as possible. If your visa document set is complete, CEDARS will ask you to send documents by post/courier. CEDARS will forward your visa documents to the Hong Kong Immigration Department for processing upon receipt of complete documents. The Hong Kong Immigration Department normally takes 8-10 weeks^ to process your visa application.

If the Hong Kong Immigration Department approves your visa application, CEDARS will pick up the Entry Permit (入境許可證) and send it to you by courier mail. CEDARS will confirm the delivery address with you before arranging for a courier service.

^ Subject to the decision of the Hong Kong Immigration Department, the processing time may be longer for individual cases.

IMPORTANT NOTES:
1. Multiple visa application submissions would cause delay to your application results. Students with multiple admission offers and lodged more than one visa applications are responsible to provide written declaration to the Immigration Department and confirm their final selection of study programme in order to proceed their application.
2. Should there be any subsequent changes in your study programme/curriculum, please inform us in writing as soon as possible. Any changes in your study programme/curriculum may lead to cancellation of your current visa application, and you may be required to re-submit a new visa application at your own cost.

**Q25 How do I know my student visa status is validated?**

You need to present your Taiwan passport, the single journey entry permit and your visa approval letter to the officer at the Hong Kong Immigration clearance counter at the entry port*. Please ensure that the Immigration staff has issued you with a landing slip.

Please check the following information listed on it:
1) Student – Permitted to remain until “dd/mm/yyyy”
2) Studying the approved course at THE UNIVERSITY OF HONG KONG
3) Your English name
4) Travel document number
5) Arrival date

* For Taiwanese students pursuing part-time studies in Hong Kong, you are also required to apply for and present the “Declaration of Identity issued by the Notary of Public” for the purpose of study.

Please make sure that you see the word “Student” on your landing slip. Otherwise you are considered as a visitor not a student. You must rectify the problem at the immigration clearance counter as soon as you notice it.

You are advised to staple the landing slip to your passport and NOT TO LOSE IT during your stay in Hong Kong. You will need to provide it for your student visa extension application (if applicable).


It is the responsibility of individual students to maintain a valid and legitimate visa status throughout their studies at HKU. Should there be any circumstantial or personal changes leading to the termination of the student’s prevailing visa status, the concerned student is required to report the changes immediately to the Hong Kong Immigration Department and to apply for a fresh visa for study. Pursuing study without a valid visa is a breach of the law.

1 March, 2017
Entry Visa Application Documents (For Taiwan Nationals)

Q26 What documents do I need?

- a completed official visa application form ID995A;
- a completed visa sponsorship application form;
- a photocopy of your signed acceptance of notice of admission from HKU;
- a photocopy of your CV or resume (履歷表);
- a photocopy of Taiwan Identity Card;
- a photocopy of the Declaration of Identity issued by the Notary of Public (for student pursuing part-time study only);
- a photocopy of Taiwan passport (The validity of your passport should be longer than the normal study period of your programme in Hong Kong. If not, your student visa will have a shorter valid period. You need to apply for a student visa extension in future);
- a photocopy of your household registration in Taiwan (台灣戶籍謄本);
- photocopies of testimonials, official transcripts or an official letter from your university (學歷證明或在學證明複印本);
- documents/ statements showing that you have adequate means to finance your studies in HK (e.g. latest bank statements in English/Chinese, award letters of financial aid or scholarship, etc.);
- a declaration form (to be filled in by those applicants who are currently in HK);
- a HK$900 student visa fees credit card payment form;
- a statement stating your reason for studying at The University of Hong Kong; and
- a statement stating your plan after the completion of studies at The University of Hong Kong.

* If you are under the age of 18 before your study programme commences, one of your parents should authorize their relative/friend in Hong Kong or the university to be the guardian of the applicant. A consent letter (sample) duly signed by both the guardian and one of your parents should be produced.

△ To complete the ID995A form, please note the following:
- Please complete the fields on the form that are highlighted in yellow.
- For Section 6 - Applicant’s Estimated Cost of Living in Hong Kong. Please refer to the “HKU Preparatory Guide for Non-local Students” for details, please provide the total estimated cost for one whole year or for the period of studies concerned.
For Section 7 – Financial Situation of Applicant. Please refer to the items listed under Q31 and Q32 in the Frequently Asked Questions section, please fill in the form in accordance to the exact details provided in the financial supporting documents (e.g. bank statements in English, bank letters in English, proof of scholarship/grant/loan, etc.) you provide for your student visa application.

You must sign at the bottom of page 1 to page 4 of ID995A form with the same signature as the one in your passport.

Entry Visa Application Processing Time (For Taiwan Nationals)

Q27  When do I apply? How long will it take?

You can forward your visa documents to CEDARS after receiving your confirmed or conditional notice of admission. After receiving your visa documents, CEDARS will act as your visa sponsor and forward your complete visa application document set to the Hong Kong Immigration Department. The Hong Kong Immigration Department normally takes 8-10 weeks to process your application.

Entry Visa Application Fees (For Taiwan Nationals)

Q28  How much do I need to pay?

You need to pay HK$900 visa fees to “The University of Hong Kong”. This fee already covers the Hong Kong Immigration Department's visa label fees and courier charges.

Q29  How can I pay the visa fees?

You can pay the visa fees by credit card only. You need to forward a copy of your authorization form and a photocopy of your credit card to CEDARS, HKU. Please download the authorization form for the credit card payment here. Please make sure that your credit card has sufficient fund for transaction.
Q30 Any other payment options?

The following payment options are **NOT** available for the payment of visa fees:

- telegraphic transfer
- personal cheques in foreign currencies
- traveler's cheques
- cash in foreign currencies
- money order / postal cheque / bankdraft

In case the students have paid the visa fees with any one of the aforementioned payment options, the student is liable for settling any outstanding or untraceable amount as well as the related administrative fees.