The University of Hong Kong  
Centre of Development and Resources for Students  
Frequently Asked Questions on Student Visa Matters  

Section 8   Employment during the Study Programme

Q51   Am I allowed to work while I am studying at HKU?   Where can I work part-time on campus?

For students reading a full-time locally accredited programme at degree level or above whose study period is not less than one academic year, they will be notified by the Hong Kong Immigration Department individually by a “No Objection Letter” (NOL) if they are eligible for taking up part-time/summer work upon approval of entry and extension of stay.

Interested students should refer to the detailed information available under “Employment during the Study Programme” of the webpage of the Hong Kong Immigration Department.

As specified in the No Objection Letter, eligible students should take up employment at operators within the campus designated by your institution for not more than 20 hours per week. The list of designated operators of HKU is available here. The list will be updated from time to time.

Q52   What should I do if my “No Objection Letter” is lost or damaged?

If the “No Objection Letter” is lost or damaged, you should get a replacement from the Hong Kong Immigration Department. Mainland students may request Quality Migrants and Mainland Residents Section for the issuance of a fresh NOL at no fee. Other non-local students may approach the Extension Section for the same formalities. For enquiries, please contact Hong Kong Immigration Department by email to enquiry@immd.gov.hk. Applicants should submit a duly completed form ID91, together with his / her travel document containing the latest arrival stamp / landing slip / extension of stay label in the HKSAR.

Details are available at Hong Kong Immigration Department website.
Q53 What if I want to take up an internship, voluntary or charity work during my study at HKU?

For students studying certain programmes with compulsory internship requirement, they would be given a “No Objection Letter” (NOL) by the Hong Kong Immigration Department. Please contact your Faculty office for support and make application to Immigration Department.

For students studying programmes without compulsory internship requirement, they have to seek prior approval from the Hong Kong Immigration Department to allow them to take up such internship on their own. Students need to submit the following documents in person to 5/F (for non-Mainland China students) or 6/F (for Mainland China students), Immigration Tower, the Hong Kong Immigration Department, Wan Chai, Hong Kong:

i) the contract and relevant documents of the internship;

ii) a supporting letter from your Faculty confirming that the internship is study-related (only internship related to your current study in HKU will be considered).

Applications will be considered on a case by case basis by the Hong Kong Immigration Department.

For details of the application procedure, please contact the Hong Kong Immigration Department directly.

Enquiry telephone number:  (852) 2824 6111
Fax number:  (852) 2877 7711
Email: enquiry@immd.gov.hk

Address:

Immigration Department
Immigration Tower,
7 Gloucester Road,
Wan Chai, Hong Kong

If you wish to take up voluntary or charity work, you should apply for prior approval from the Immigration Department beforehand. Email: enquiry@immd.gov.hk