

THE UNIVERSITY OF HONG KONG
APPLICATION FOR POSTGRADUATE HOUSING

General Information and Application Procedures

I. Housing for Postgraduate Students

Residence	Capacity	Room	Occupancy	Monthly rental (HK\$) <i>(subject to annual review)</i>
Graduate House	185	Single room	1 HKU student	\$2,800 per room*
	9	Double room (for married couples)	2 married adults (husband and wife), 1 must be a HKU student, kids are not allowed	\$5,130 per room*
St. John's College Wong Chik Ting Hall	111	Small room	1 HKU student	\$4,500 per room
		Large room	1 HKU student	\$5,000 per room
Morrison Hall	75	Double shared room	2 HKU students	around \$1,400 per person
Pokfield Road Residences	50	Double / Triple Flat (shared room)	2-3 HKU students	\$1,860 per person
	43	Two-bedrooms Flat (private bedroom)	2 HKU students	\$2,400 per person
	8	Single Flat	1 HKU student	\$3,075 per person
	9	Family Flat	2 married adults (husband and wife), 1 must be a HKU student, kids are not allowed	\$3,720 per flat
Residential Colleges (Block A)	306 [#]	Single Room	1 HKU student	Around \$2,800 per room [^]
	168 [#]	Double shared room	2 HKU students	Around \$2,200 per person [^]
Residential Colleges (Block B)	306 [#]	Single Room	1 HKU Student	Around \$2,800 per room [^]
	168 [#]	Double shared room	2 HKU students	Around \$2,200 per person [^]
Residential Colleges (Block C)	52 [#]	Single Room	1 HKU Student	Around \$2,800 per room [^]
	356 [#]	Double shared room	2 HKU students	Around \$2,200 per person [^]
Residential Colleges (Block D)	54 [#]	Single Room	1 HKU Student	Around \$2,800 per room [^]
	354 [#]	Double shared room	2 HKU students	Around \$2,200 per person [^]

*The proposed lodging fees of Graduate House are subject to final approval of the Council.

[^]The proposed lodging fees of Residential Colleges are subject to final approval of the Council.

[#]The places in Residential Colleges are allocated to both undergraduate and postgraduate students.

Residential Colleges (Block A, B, C and D)

1. Provision

Residential Colleges is located in 9 Lung Wah Street, Kennedy Town. It provides altogether 1764 places of Double Shared Rooms and Single Rooms for undergraduate and postgraduate students. Rooms in Residential Colleges are air-conditioned and a computer point for access to the University's computer network. A shared lavatory with shower stalls are located in each floor.

Students who wish to do light cooking or reheating of food may use the hot plates, microwave oven and fridge equipped in each lounge.

2. Residential Period

Under normal circumstances, admission to Residential Colleges is on annual basis. The residential period in year 2013-14 is from 24 August 2013 to 1 June 2014, both nights inclusive. Continued residence in subsequent years is subject to application for re-admission.

3. Admission Criteria

All full-time postgraduate students studying a government funded course would be considered on a case-by-case basis. Priority will be given to newly arrived research postgraduate students while taught postgraduate students are unlikely be admitted according to the University of Hong Kong Senate’s guidelines.

Graduate House

Please note that the application period for Graduate House is as follows:

- March 1 – May 31 annually for current residents
- March 1 – July 15 annually for new/non-resident students
- Late applications will not be considered

Please also refer to the information posted on the official website before submitting an online application.

1. Provision

Graduate House is located in the main campus on No. 3, University Drive. It provides 184 single rooms and 9 double rooms for full-time registered postgraduate students of the University. All the rooms in Graduate House are air-conditioned and are provided with basic furniture, a fridge and a computer point for access to the University’s computer network. Every two single rooms share a bathroom while double rooms have self-contained bathrooms.

Please note that due to the design of the building, **no cooking** is allowed in Graduate House and only re-heating of cooked food is allowed in the pantries. Students who have a strong need for cooking should take this fact into account before submitting an application.

2. Residential Period

Under normal circumstances, admission to Graduate House is for 12 months. Only those with remarkable contribution to the House will be considered for re-admission. Please note that all new residents of Graduate House have to complete **at least 6 months** residency before they could apply for withdrawal. Withdrawal without appropriate substantiation and/or advanced notice to the Graduate House Office will lead to forfeiture of the rental deposit.

3. Admission Criteria

Admission to Graduate House is based on the following criteria as assessed by information provided in the application form:

(1) Academic achievements

Academic related awards (tertiary institutes)
Academic related awards (national prizes)
Academic related awards (international prizes)
Publications (book chapters)
Publications (patents)
Publications (international peer-reviewed journals)

(2) Extracurricular achievement

Activities (brief mention of hobbies)
Activities (participation in clubs or associations)
Activities (positions held as organiser of activities)
Personal achievements (e.g. sports or music training)
Personal achievements (e.g. winner of competitions)
Social contributions (e.g. voluntary works)

(3) Needs

Distance (Local within 45 mins travel)
Distance (Local – New Territories or outlying islands)
Distance (Mainland China)
Distance (Overseas)
New arrivals in Hong Kong
Poor home environment as stated in Section C
Special personal need

While Graduate House makes efforts to provide high-quality residential services, we also strive to serve as a hub for intellectual, social and cultural exchanges among postgraduates. For achieving this goal, applicants with special talent(s) and willingness to contribute to the activities in Graduate House may be given high priority for admission.

Applicants choosing Graduate House as one of the hall preferences **MUST** complete Section C of the application form duly or else the application would not be considered. Also, applicants without submitting a copy of “Notice of Admission” would not be considered.

4. Charges

New residents are required to pay the first month’s rent, a rental deposit (equivalent to the monthly rental charge), a key deposit of HK\$100.00 and a laundry smartcard deposit of HK\$100 directly at the Hong Kong Bank on campus by using pay-in slips upon move-in. Residents are required to make up for the difference in case there is an increase in rent. The deposits will be refunded to the resident after deducting any outstanding charges incurred within the residential period after the resident checks out of Graduate House.

Rental charges do not include electricity expenses, which is to be charged according to the actual amount of electricity consumed by the residents at the Residential Tariff Rates set by the Hong Kong Electric Co., Ltd. and the current minimum charge each month is HK\$39.48 irrespective of which day of the month the resident moves in. Both rental and electricity charges are settled **by autopay** at the same time around the 10th of each month. A statement will be issued to the resident before the charges are deducted.

5. Offer of Rooms

Successful applicants must provide proof of registration before rooms could be offered. All rooms are allocated to successful applicants on a random basis by the Graduate House Management.

[St. John’s College Wong Chik Ting Hall](#)

1. Accommodation & Facilities

The St. John’s College is located at No. 82 Pokfulam Road. All postgraduate student rooms are located in the Wong Chik Ting Hall which opened in September 1997. There are 111 large and small single rooms. All rooms are fully furnished, air-conditioned and with bathrooms. Refrigerator, television, and computer plugs are available in each room. The size of the large room with balcony is 15.5 sq.m., and the small room is 13.3 sq.m.

2. Room Rental / Utility Charges

Residents are required to pay the room rental on a monthly basis **through autopay**. Utility charges including electricity to be settled every two months.

3. Deposit and First Payment

All successful applicants are required to pay a deposit and the first month's rental as below. The validated pay-in-slip must be presented to the College Office when check-in.

	<u>Deposit</u>	<u>First Month Rental</u>	<u>Electricity</u>	<u>Total</u>
Small Room	HK\$4,500.00	HK\$4,500.00	K\$500.00	HK\$9,500.00
Large Room	HK\$5,000.00	HK\$5,000.00	K\$500.00	HK\$10,500.00

The deposit will be forfeited if resident fails to comply with the conditions of admission.

Rates quoted are subject to change on July 1st of each year.

Priorities will be given to first choice applications.

[Morrison Hall](#)

Founded in 1913, Morrison Hall was one of the earliest halls in the University. It was closed down in 1968, yet, it was rebuilt in 2005. The new building is located near the Flora Ho Sports Centre at Pokfulam Road. It provides 150 residence places for postgraduate students of **mixed gender**. It also consists of an undergraduate residence which accommodates 150 male students. For more information about the Hall, please visit our website at <<http://www.hku.hk/morrison>>.

1 Criteria for Admission

All **full-time** postgraduate students would be considered on a case-by-case basis. Priority will be given to newly arrived Research Postgraduate Students while Taught Postgraduate Students are unlikely be admitted according to the University of Hong Kong Senate's guidelines.

Application for September intake will be handled after July in batch.

2 Interviews

Applicants may be invited to attend a selection interview. Failure to attend it will imply that you are no longer interested in the application.

Pokfield Road Residences (Administered by [Pokfulam Amenities Centre](#))

1. Pokfield Road Residences is within walking distance (20 minutes) to the University's Main Campus. The Flora Ho Sports Centre is just less than 10 minutes walk from the Residences. There are frequent buses and minibus services which travel along Bonham Road, Pokfulam Road and Sassoon Road among the Main Campus, the Residences and Sassoon Road Campus, for which there is a small charge.
2. All flats come with en-suite bathrooms and domestic washing machines and are fully furnished with bed, wardrobe, study desk, chair, telephone and University Ethernet connection. Each flat also contains a small kitchen area with sink, cupboard, gas-stove and small refrigerator for the preparation of light snacks.

Accommodation requests are filled according to the order in which the applications were received, and in the following order of priority:

Eligibility	Contract Type	Billing Cycle
Newly arrived non-local full-time research postgraduate student (non-local RPG)	Minimum Stay: 1 month (Full monthly lodging fee will be charged for residence of less than a month)	Monthly For the month in which you first arrive, lodging fee will be calculated on a pro-rata basis. For the months thereafter, lodging fee will be calculated on a monthly basis.
Current non-local full-time RPG		
Newly arrived non-local full-time taught postgraduate student (non-local TPG)	Maximum Stay: up to August 1 of each year (extension and renewal are not automatic)	
Current non-local full-time TPG		

3. In addition to the monthly rental, residents are also required to pay Air-Con Smartcard deposit of HK\$50. Air conditioning charges at HK\$1.3/Kwh.
4. Early arrival and extension of stay is subject to the availability of flats/rooms/bedspaces, please email pflac@hku.hk for arrangements.
5. Withdrawal policy: The first month's lodging fee is non-refundable under any circumstances. For the months thereafter a 14-days notice of withdrawal, which is also non-refundable, will be required. However, residents leaving PFR for the following listed reasons are entitled to a refund on the unused portion of lodging fee:
 - Medical reasons (documentation required)
 - Official withdrawal from the University
6. Application for September intake will be handled after July in batch.

II. Period for Application

Admission in September: March 1 to early August (except for Graduate House)
Admission from October to March: August to February (except for Graduate House)

III. Submission of Application

1. **ONLY ONE** application will be considered for each applicant applying residence to the halls within the residential year.
2. Please do not send in the application until you have been **formally accepted** by the University and have **a definite date of arrival**.

After submitting the online application form, please send as soon as possible all the required supporting document(s) separately to the halls of your choice either in person, by post, or by fax:

- Copy of "Notice of Admission";
- Copy of marriage certificate (*only for those who would like to apply for residence in a family flat in Pokfield Road Residences or a double room (for married couples) in the Graduate House*)

Please mark "Application for Postgraduate Housing" on the top right hand corner of each document. Your application will not be processed without the required supporting document(s).

IV. Notification of Results

Successful applicants and wait-listed applicants will receive individual email notifications within two months of application. Applicants who did not receive notification within two months may assume their applications unsuccessful. No individual notifications will be sent to unsuccessful applicants.

V. Enquiries

Please refer to the websites of individual halls/hostels for more information on the room conditions, facilities and services. For enquiries related to individual halls/hostels and result of your applications, please contact the halls/hostels directly.

Hall/Office	Address	Email
Graduate House Telephone No.: (852) 22491801 Fax No.: (852) 25461861)	Room P1-01, 3 University Drive, Hong Kong.	gradhse@hku.hk
St. John's College Wong Chik Ting Hall Telephone No.: (852) 28177102 Fax No.: (852) 28175624	82 Pokfulam Road, Hong Kong.	stjohns@hku.hk
Morrison Hall Telephone No.: (852) 36042014 Fax No.: (852) 28557192	109 Pokfulam Road, Hong Kong.	jockeyv2@hku.hk
Pokfield Road Residences c/o Pokfulam Amenities Centre Telephone No.: (852) 25890404 Fax No.: (852) 28197973	Pauline Chan Building, Sassoon Road, Hong Kong.	pflac@hku.hk
Residential Colleges Telephone No.: (852) 39171419 Fax No.: (852) 28726635	9 Lung Wah Street, Kennedy Town, Hong Kong	lwsrc@hku.hk

VI. Privacy Ordinance

All information provided in your application will be used for the postgraduate housing admission exercise only, and will be kept as resident records for administrative purposes if you are admitted.

VII. Alternative accommodation

1. Hostels in Hong Kong

There are a number of hostels in Hong Kong in which students can stay either short-term or long-term. Please visit <<http://cedars.hku.hk/residences/nonlocalhousing/listofhostels.pdf>> for information and reservation.

2. Off-campus Accommodation (Privately-rented accommodation)

Our Centre collects and compiles data on privately-owned rooms or flats, in the vicinity of the university campus, that are available for rental to students. Students can obtain such information from our intranet after completing the registration process with our University. Such information on housing can be viewed on-line at the following website:

<<http://intranet.hku.hk:8030/osa/app/accom02.form>>

Private accommodation in Hong Kong is relatively expensive and most landlords tend to consider at least a one-year lease. The average rent ranges from about HK\$4,000 per month for a small single room to HK\$10,000 per month for a small flat.

Students who prefer to look for off-campus rental properties are strongly advised to arrive in Hong Kong at least two or three weeks before the semester begins. This is to ensure sufficient time to shop-around for preferred housing. **Students are reminded that they have to arrange for temporary accommodation on their own before suitable rooms/flats are secured.**

Other than going through our centre, students can also choose to look for privately-rented accommodation through friends and relatives, or the local property agencies.

The flats advertised through property agencies may be relatively more expensive and a commission equivalent to 50% of a monthly rental fee is normally required.

Our centre offers assistance in matters relating to the renting of a room/flat. Please write to <accommodation@cedars.hku.hk> for details. A list of Frequently Asked Questions and guidelines on signing a tenancy agreement are available on our Centre's webpage under "Accommodation Service". Students are most encouraged to go through them before signing a tenancy agreement.

3. Off-campus Housing (University-rented accommodation)

In anticipation of the growing numbers of non-local students and the corresponding shortage of residential places, CEDARS has rented a small number of flats in Sai Ying Pun (西營盤) as a convenient option for this group of students and other needy local students who are interested in living in off-campus housing owned by private landlords.

For more information, please visit

<http://cedars.hku.hk/sections/Accommodation/OffCampusHousing/Privatelyrented.php>

For application, please write to CEDARS' Accommodation Unit email address at accommodation@cedars.hku.hk for details.

4. Temporary accommodation on and off campus

A. Accommodation off campus

There are hostels in Hong Kong, in which students can stay either short-term or long-term. Please visit <<http://cedars.hku.hk/residences/nonlocalhousing/listofhostels.pdf>> for information and reservation.

B. Temporary accommodation on campus

Guest rooms and Robert Black College

- a. **A very limited number** of guest rooms are available in some halls for students to stay temporarily. For those who need temporary accommodation, they should contact the following hall offices directly for reservation and other details:

Name of Halls	Email Address	Telephone No.
Lee Hysan Hall	lhahall@hku.hk	(852) 29865110
R. C. Lee Hall	relhall@hku.hk	(852) 29865250
St. John's College	stjohns@hku.hk	(852) 29743500
Starr Hall	starr@hku.hk	(852) 31567575
Swire Hall	swwarden@hku.hk	(852) 21056600
Wei Lun Hall	weilun@hku.hk	(852) 29865300

- b. Robert Black College provides accommodation primarily for overseas visiting scholars. There are a few vacancies for students to stay temporarily. For enquiries about vacancies, please contact the following:

Ms. Mable Tang, Assistant Master
Tel. No.: (852) 22961771
E-mail: rblack@hku.hk
Website: <http://www.hku.hk/rblack>