

HSIN CHONG - K.N. GODFREY YEH EDUCATION FUND FOR JOINT STUDENT PROJECTS (2025-2026)

Now Open for Application (1st Round)

The total amount of fund *HK\$250,000* shared by all joint student projects



How to Apply

Eligibility

- All full-time students of local universities as individuals or student societies
- A joint student project that is organised jointly by students from at least 3 or more tertiary institutions as listed above

Application Procedures

- View the guidelines and download the application form from
- Submit the application form to cedars@hku.hk on or before **12:00 noon, 30 October 2025 (Thursday)**



cedars

Centre of Development and Resources for Students
The University of Hong Kong
香港大學學生發展及資源中心



cedars@hku.hk



3917 2305

Hsin Chong – K.N. Godfrey Yeh Education Fund for Joint Student Projects 2025 – 26 (1st Round)

The Incorporated Trustees of the Hsin Chong – K. N. Godfrey Yeh Education Fund will make available **HK\$250,000** to award subsidies for joint student projects to be undertaken by the twelve institutions, namely, City University of Hong Kong, Hong Kong Baptist University, Hong Kong Metropolitan University, Hong Kong Shue Yan University, Lingnan University, Saint Francis University, The Chinese University of Hong Kong, The Education University of Hong Kong, The Hang Seng University of Hong Kong, The Hong Kong Polytechnic University, The Hong Kong University of Science and Technology and The University of Hong Kong (HKU).

PURPOSE

The purpose of the subsidies is to enhance mutual understanding and cooperation among students of the tertiary institutions and to encourage creative and constructive endeavours which are conducive to students' learning and overall development. A joint student project is a project that is organised jointly by students from ***at least three or more tertiary institutions as listed above.*** The project can be on any subject matter which may or may not be related to the applicants' subject of studies. The project can be undertaken locally or abroad.

ELIGIBILITY

The Fund shall be open for application by all ***full-time*** students of the twelve institutions as individuals or student societies.

ASSESSMENT CRITERIA

Awards will be on a competitive basis, and consideration will be given to the overall merit of each application including creativity and originality of the project; its contribution to the promotion of student activities and student services in general and its overall viability in implementation. Priority will be given to worthwhile projects which involve a large number of students whether as participants or organisers.

AMOUNT OF AWARD

The award is intended as a subsidy for encouragement of project. Normally they only cover part of the total expenses required. However, full subsidies may be awarded for distinguished projects. Successful applicants are expected to make proper acknowledgement of the Incorporated Trustees of the Hsin Chong – K. N. Godfrey Yeh Education Fund on the promotion materials of their projects.

PROJECT PERIOD

From 1 September 2025 to 31 August 2026

PROJECT COMPLETION DATE

Under normal circumstances, projects must be completed on or before 31 August 2026.

REIMBURSEMENT OF FUND

Project leaders who are students at ***the University of Hong Kong (HKU)*** are required to submit to the ***Centre of Development and Resources for Students (CEDARS)*** a report, a financial statement together with ***original receipts of expenditures within one month upon completion of the project or on 16 September 2026, whichever is earlier*** for onward submission to the Secretary of the Selection Committee for Hsin Chong – K.N. Godfrey Yeh Education Fund for Joint Student Projects. The Secretary of the Selection Committee will arrange payment to the project leader if the report and the financial statement are in order.

Project leaders studying at tertiary institutions other than HKU should contact the Student Affairs Office of their respective institution regarding reimbursement matters.

ADMINISTRATIVE PROCEDURES

1. The Selection Committee will assess the applications and make recommendations to the Secretary of the Trustees for approval of the Board.
2. The Secretary of the Selection Committee will inform the applicants of the results of their applications. Such information will also be sent to the twelve institutions for information.
3. Allocation of project funds would be in the form of reimbursement.
4. The work schedule will be as follows:

	<u>Date / Period</u>
Invitation of 1st round applications	3 – 30 October 2025
Deadline for submission of applications	12 noon, 30 October 2025
Announcement of results	January 2026
Completion of projects	End of August 2026
Submission of report, financial statement & original receipts	Within one month upon completion of the project, or 16 September 2026, whichever is earlier

Application form and details for HKU students are available at the Centre of Development and Resources for Students (CEDARS)

(<https://cedars.hku.hk/cl/hsinchong>)

Enquiries: cedars@hku.hk / 3917 2305

**Hsin Chong - K.N. Godfrey Yeh Education Fund
for Joint Student Projects**
Application Form 2025 – 26 (1st Round)
(Please type or write clearly in black)

Personal Information Collection Statement (PICS)

Personal data collected will comply with the requirements of the Personal Data (Privacy) Ordinance. All data will be securely stored and used solely for its intended purposes. The application form and supporting documents will not be returned and will be kept for a maximum of seven years for accounting purposes.

Authorisation and Declaration

☐ I, the Project Leader on behalf of all the applicants / members concerned, agree to the provisions set out in the “Personal Information Collection Statement (PICS) Pertaining to Hsin Chong – K.N. Godfrey Yeh Education Fund for Joint Student Projects”, and, as applicable, its Addenda.

☐ I, the Project Leader on behalf of all the applicants / members concerned, hereby give my explicit consent to ***the University of Hong Kong*** to collect / use / process / retain / disclose / transfer my personal data provided, for the purpose of applying the Hsin Chong – K.N. Godfrey Yeh Education Fund for Joint Student Projects.

(Please tick as appropriate.)

Application Form

1. Name of Proposed Project _____
2. Project Period
From _____ (DD/MM/YYYY) To _____ (DD/MM/YYYY)
3. Amount of Subsidy Applied (HK\$) _____
4. Amount of Subsidy Approved by Other Organisations / Under Application (HK\$) _____
5. Particulars of Project Leader
Full Name _____ Student No. _____
Society Being Represented & Position (if relevant) _____
Institution & Faculty / Department _____
Course & Year of Studies _____
Address _____
Contact Telephone No. _____ Email _____

6. Particulars of the Second Contact Person

Full Name _____ Student No. _____

Society Being Represented & Position (if relevant) _____

Institution & Faculty / Department _____

Contact Telephone No. _____ Email _____

Signature of Project Leader

Chop of Society
(if applicable)

Date

Please attach a proposal which gives details of the following:

- A. Particulars of Project Organisers
- For Student Societies: Name of societies and respective institutions
 - For individuals: Name of students with respective institutions, faculties / departments, course and year of studies, address, contact number and email
- B. Particulars of the Proposed Project
- Objectives, methods of achieving the objectives, proposed dates, proposed venue (if conducted locally), destination & itinerary (if conducted abroad), details of target participants (no. of students & staff from each institution, other participants), contribution to the promotion of student activities and student services in general.
- C. Budget plan (subsidies expected from Hsin Chong, other subsidies approved by other organisations or under application, other sources of income and expenditures in details)

For project leaders who are studying at **the University of Hong Kong (HKU)**, completed application form together with the detailed proposal should be sent via email (cedars@hku.hk) to **the Centre of Development and Resources for Students (CEDARS) of HKU**. For enquiries, please contact CEDARS at 3917 2305 (3/F Meng Wah Complex).

7. To facilitate the consideration of Selection Committee, please invite your advisor to comment on the proposed project.

Name of Advisor _____ Tel. No. _____

Position _____

Faculty / Department _____ Institution / Organisation _____

Signature _____ Date _____

8. Recommendation by staff of the Office of Student Affairs of the institution in which the project leader is studying.

Name of Staff _____ Tel. No. _____

Position _____ University / Institution _____

Signature _____ Date _____

(Personal data collected will comply with the requirements of the Personal Data (Privacy) Ordinance. All data will be securely stored and used solely for its intended purposes. The application form and supporting documents will not be returned and will be kept for a maximum of seven years for accounting purposes.)