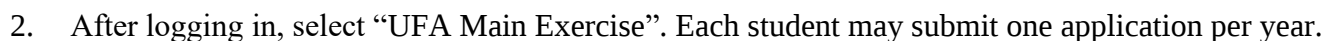


A) Step by step instructions

1. Open HKU Portal homepage [<https://hkuportal.hku.hk>]. Enter your UID (e.g. 3036123456) and password, then click the “Log In” button.



Instructions on using Online Application of University Financial Assistance

3. Read the application procedures and click the appropriate button to start the application.

The University of Hong Kong 香港大學

UFA Main Exercise Application Procedures CEDARS Student Finance

**Application Procedures of
University Financial Assistance Main Exercise 2026-2027**
(1 September 2026 00:00 to 18 September 2026 23:59)

Please follow all the steps listed below in order to complete this application:

Step 1: Submit your information online.
Step 2: Upload the supporting documents for the online application.
Step 3: Print out your completed application form for your own record.

Please click here to start your application Back Close & Print Completed Form

4. Study the detailed instructions and click “Continue” button to proceed. To exit the application screen, click the “Back” button or the “Close” icon in the top right corner.

The University of Hong Kong 香港大學

UFA Main Exercise Application Procedures CEDARS Student Finance

**Application Procedures of
University Financial Assistance Main Exercise 2026-2027**

1. Purpose of this page
This page provides information on the application procedures and the documents required for the application. It is intended for the use of the applicant only. The information on this page is for reference only. The applicant should refer to the application procedures and the documents required for the application.

2. Application Procedures
The applicant should follow the steps below to complete the application:
Step 1: Submit your information online.
Step 2: Upload the supporting documents for the online application.
Step 3: Print out your completed application form for your own record.

3. Declaration
I, [redacted] (name of applicant) declare that all information and documents provided are correct to the best of my knowledge and additional information will be provided if required. I understand that any misrepresentation of facts and false information renders me liable to disciplinary action by HKU and the immediate recovery of financial assistance offered to me (if any).

I understand and agree that the information provided in my application for TSFS/FASP/NLSFT/NLSPS/ENLS will be used for assessment of this application. I also understand and agree that all the information provided by me can be relayed to individual donors for consideration.

I hereby give my consent to the Government Student Finance Office (SFO), HKU departments and any private bodies/government departments to release my personal data to CEDARS for the purpose of processing my current and other student finance related applications. This authorization shall remain valid until I revoke in writing.

Applicant's signature: _____ Date: _____

Save Form Back Close & Print Completed Form

5. Please answer all applicable questions as accurately as possible. Scroll to the bottom of the form and click the “Save Form” button. Note that the information cannot be changed after the form is submitted.

I, [redacted] (name of applicant) declare that all information and documents provided are correct to the best of my knowledge and additional information will be provided if required. I understand that any misrepresentation of facts and false information renders me liable to disciplinary action by HKU and the immediate recovery of financial assistance offered to me (if any).

I understand and agree that the information provided in my application for TSFS/FASP/NLSFT/NLSPS/ENLS will be used for assessment of this application. I also understand and agree that all the information provided by me can be relayed to individual donors for consideration.

I hereby give my consent to the Government Student Finance Office (SFO), HKU departments and any private bodies/government departments to release my personal data to CEDARS for the purpose of processing my current and other student finance related applications. This authorization shall remain valid until I revoke in writing.

Applicant's signature: _____ Date: _____

Save Form Cancel Changes Upload Supporting Documents Cancel Entire Application

Instructions on using Online Application of University Financial Assistance

6. Click the “Upload Supporting Documents” button to upload your application documents.

I, [redacted] (name of applicant) declare that all information and documents provided are correct to the best of my knowledge and additional information will be provided if required. I understand that any misrepresentation of facts and false information renders me liable to disciplinary action by HKU and the immediate recovery of financial assistance offered to me (if any).

I understand and agree that the information provided in my application for TSFS/FASP/NLSP/NLSP&ENLS will be used for assessment of this application. I also understand and agree that all the information provided by me can be relayed to individual donors for consideration.

I hereby give my consent to the Government Student Finance Office (SFO), HKU departments and any private bodies/government departments to release my personal data to CEDARS for the purpose of processing my current and other student finance related applications. This authorisation shall remain valid until I revoke in writing.

Applicant's signature: _____ Date: _____

Please press "Upload Supporting Documents" button to upload application documents.

[Cancel Entire Application](#) [Upload Supporting Documents](#) [Submit Application](#)

7. Please upload the Compulsory documents (in red) and optional documents (in black) one by one.

The University of Hong Kong 香港大學

SAMPLE

CEDARS Student Finance

UFA Follow Up Documents

Document(s) uploaded for ME application

Download	Visible to student	Document Type	Document(s)	File Size	Student Remarks	Staff Remarks	Upload Time	Upload By
☐								

Document(s) outstanding for ME application → It is a document checklist for you to upload the supporting documents for your application.

- [Q1-TSFS / FASP form \(Compulsory\)](#)
- [Q7-Additional Information Sheet \(Compulsory\)](#)
- [Q7-The latest Social Welfare Department \(SWD\) Notification Letter with the current amount \(Compulsory\)](#)
- [Q7-The current Waiver of Charges for CSSA Recipients from SWD \(Compulsory\)](#)
- [Q10-Budget Sheet \(Compulsory\)](#)
- [Q10-Supporting documents](#)
- [Q12-Copy of the payment receipt for the recently purchased PC/laptop \(Compulsory\)](#)
- [Q12-Confirmation letter/email for overseas exchange/placement \(Compulsory\)](#)
- [Q13-Other documentary proof\(s\) in support of your application](#)
- [Declaration form \(Compulsory\)](#)

Document(s) upload for ME application

Document Type:
Q1-TSFS / FASP form → Please choose the Document Type and upload your application document one by one.

Student upload remarks:

Choose File No file chosen **Add** → You can press the 'Choose File' to select your document file, and then press the 'Add' button for uploading your application document.

Notes:
To upload a file, please press the "Choose File" button to select the desired file and then press the "Add" button to upload it;
(Files to be uploaded should be in .txt, .doc, .xls, .docx, .xlsx, .jpg, .jpeg, .pdf, .png, .zip format. File size limit: 8 MB)
To view an uploaded file, please click the file name URL;
To delete a file, please press the "Delete" button.
Any upload and deletion ("Add"/"Delete") in Supporting Documents will take effect immediately.

After submitting all the required application documents, please return to the "UFA Main Exercise Application Form" and click "Submit Application".

Instructions on using Online Application of University Financial Assistance

8. After uploading your application documents, click “Close” button to complete the application.

After uploading all your application documents, please press "Close" button, and then go back to your UFA Main Exercise online application form to complete the process.

UFA Follow Up Documents

Documenting documents for UFA application

Document Type	Document	Status	Upload	Download	Delete
1.1	University form	Completed			
1.2	Personal information form	Completed			
1.3	Financial statement	Completed			
1.4	Bank statement	Completed			
1.5	Income tax return	Completed			
1.6	Other supporting documents	Completed			
1.7	Declaration form	Completed			
1.8	Other supporting documents	Completed			
1.9	Other supporting documents	Completed			
1.10	Other supporting documents	Completed			
1.11	Other supporting documents	Completed			
1.12	Other supporting documents	Completed			
1.13	Other supporting documents	Completed			
1.14	Other supporting documents	Completed			
1.15	Other supporting documents	Completed			
1.16	Other supporting documents	Completed			
1.17	Other supporting documents	Completed			
1.18	Other supporting documents	Completed			
1.19	Other supporting documents	Completed			
1.20	Other supporting documents	Completed			

Documenting documents for UFA application

Document Type: [Dropdown]

Document: [Text Box]

Status: [Dropdown]

Upload: [Button]

Download: [Button]

Delete: [Button]

Close: [Button]

9. Click the “Submit Application” button to complete the whole application process.

I, [Name of applicant], declare that all information and documents provided are correct to the best of my knowledge and additional information will be provided if required. I understand that any misrepresentation of facts and false information renders me liable to disciplinary action by HKU and the immediate recovery of financial assistance offered to me (if any).

I understand and agree that the information provided in my application for THE UNIVERSITY OF HONG KONG will be used for the assessment of this application. I also understand and agree that all the information provided by me can be relayed to individual donors for consideration.

I hereby give my consent to the Government Student Finance Office (GSO), HKU departments and any private lending/insurance departments to release my personal data to CEDARS for the purpose of processing my current and other student finance related applications. This authorization shall remain valid until I revoke in writing.

Applicant's signature: _____ Date: _____

Please press "Upload Supporting Documents" button to upload application documents.

Previous Completed Upload Supporting Documents Cancel Entire Application **Submit Application**

Application Submission Date: [Text Box]

You need to click "Submit Application" button to complete the process.

10. Please click the “Print Your Completed Application Form” button to **print** your completed application form for reference.

Click the “Close” button to close the screen.

The University of Hong Kong 香港大學

UFA Main Exercise Application Procedures (Continue)

CEDARS Student Finance

University No.: [Text Box]

Your Application Serial Number: [Text Box]

You can print your completed application form by pressing the following button

Print Your Completed Application Form

Please click the button below to go back to UFA Main Exercise Online Application, or close the web browser.

Back to UFA Main Exercise Online Application

Close

11. For security reason, after completing the application process, close the web browser or logout the Student Information System.

B) Enquiries

1. After you have submitted your application, you can login to view it on line or print the completed form again.
2. For enquiries, please contact Centre of Development and Resources for Students (CEDARS) at cedarsufa@hku.hk.

C) Reference Materials:

Checklist of supporting documents to be uploaded along with this online application form:

- A copy of TSFS/FASP application 2026-2027 (Application Summary: [sample](#)).
- Those who have not applied for TSFS/FASP 2026-2027 should complete a [Supplementary Information Sheet](#) on the financial circumstances of the family.
- Supporting documents on the financial circumstances of family should there be changes after 31 March 2025.
- Students living in privately-rented accommodation should submit supporting documents such as rental receipts and namelists of roommates/flat-mates.
- For applicants whose families are in receipt of CSSA, please provide:
 - Completed [Additional Information Sheet](#)
 - The latest [Social Welfare Department \(SWD\) Notification Letter](#) with current CSSA amount
 - The current [Waiver of Charges for CSSA Recipients](#) from SWD
- [Signed declaration form](#)
- Completed [budget sheet](#).
- Completed [ECA Record Sheet](#).
- A copy of confirmation letter for overseas exchange/placement in 2026-2027.
- A copy of payment receipt for the recently purchased PC/laptop from 1 July 2026 onwards.
- For graduates of DBS, DGS and ESF, please provide a copy of your graduation/leaving certificate and HKU transcript (if any).
- For applicants of Muslim faith born in Penang/HK, provide a copy of birth certificate and religion documents.
- Any other documents that may be useful in support of the application.
- Your application will be cancelled if you do not upload the signed declaration form and the complete set of supporting documents.