

**K.B. Chen and Henry Chan Inclusive Education Grants and/ or
CEDARS Grant for Students with a Disability or Special Educational Needs
Application Guidelines for 2026-27**

1. Preamble

CEDARS administers the allocation of two donation funds to help students with a disability or special educational needs (SEN) be equipped with the necessary tools and services. The following two grants primarily focus on providing personalized financial assistance to students in need.

(a) K.B. Chen and Henry Chan Inclusive Education Grants for Students with a Disability or Special Educational Needs

(b) CEDARS Grant for Students with a Disability or Special Educational Needs (SEN)

2. Objective

To provide financial assistance to students with a disability or special educational needs (SEN students) to support their university learning.

3. Scope of Funding

The two grants can be used to support SEN students' university learning in any of the following areas:

- a) Procurement of learning aids, equipment and services to assist their learning, which includes reading, note-taking and other forms of assistance;
- b) Participation in extra-curricular or outside classroom learning activities (restricted to those expenses which are related to disability)
- c) Facility improvement (e.g. furniture, equipment);`
- d) Special transport arrangements; and
- e) Special medical intervention related to disability.

Important note: students are advised to submit their applications before investing in areas a) to e). Retrospective applications normally will NOT be approved.

4. Eligibility

- a) Full-time local students on UGC funded programmes with a certified disability or special educational needs¹ (including physical disability, hearing impairment, visual impairment, speech impairment, visceral disability, specific learning disabilities, attention deficit / hyperactivity disorder, autism spectrum disorder, developmental coordination disorder, mental illness, and chronic medical illness) are eligible to apply for K.B. Chen & Henry Chan Inclusive Education Grant.
- b) Full-time students on self-financed programmes and all part-time students with a disability or SEN can apply for 'CEDARS Grant for SEN Students'. Applications will be considered on a case-by-case basis, based on proven financial needs.

5. Amount of Grant

- a) The maximum value of the K.B. Chen and Henry Chan Inclusive Education Grant offered to each applicant for the whole study period is calculated according to the following formula (**not applicable** to applicants seeking support for area e) 'Special medical intervention related to disability'):
Total grant for the whole study period = HK\$10,000 x the full-time equivalent of the normal duration of the programme.
- b) For applicants **seeking support for area e)** 'Special medical intervention related to disability', *each applicant will be granted not more than \$6,000 per academic year from the K.B. Chen & Henry Chan Inclusive Education Grant.*
- c) Students with proven financial needs (i.e., recipients of government financial assistance schemes) may also apply for a top-up fund from 'CEDARS Grant for Students with a Disability or Special Educational Needs', up to an additional \$20,000 award per academic year by expressing requests on the same application form.
- d) Successful applicants will be granted funding for one academic year (until 30 June) at a time. Funding will be arranged on a reimbursement basis. Successful applicants will be required to present receipts for the approved support on or before 30 June.
- e) The Steering Committee of K.B. Chen Inclusive Education Fund, however, may

¹ The definition of "disability" in this Fund follows the Disability Discrimination Ordinance under Hong Kong law. For details, please refer to: <https://www.jupas.edu.hk/en/application-procedures-information/application-information/applicants-with-disabilities/> The definition of 'SEN students' follows the JUPAS sub-system for applicants with a disability. For details, please refer to : <https://www.jupas.edu.hk/en/application-procedures-information/application-information/applicants-with-disabilities/>

exercise discretion to approve the grant over the maximum value, subject to proven financial needs (recipients of government financial assistance schemes).

6. Application Procedure

Applicants need to attach supporting documents in the [on-line application form](#). The supporting documents should show the full name of the applicant. The required documents are listed below:

- (a) A copy of the most recent medical or professional report which indicate the current level of disability; and
- (b) Two quotations of the learning aids, equipment, and services to be procured; and/or information of the learning activity/medical intervention related to disability

7 Application Deadline

The Grant is open for application throughout the year.

8 Assessment of Application

Applications will be assessed by the Steering Committee of K.B. Chen Inclusive Education Fund² on a regular basis. Applicants will be notified of the application result via email.

9. Enquiry

All enquiries can be directed to the Student Support & Inclusion, CEDARS at cedarsfunds@hku.hk

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² If applicant only applies for CEDARS Grant for SEN Students', the application will be assessed by CEDARS.