

SERVICE AGREEMENT (the “SERVICE AGREEMENT”)

We are **LINKo Concept Limited** (the “**PROVIDER**”).

This Service Agreement, Terms and Conditions and House Rules shall collectively be referred to the AGREEMENT.

Member Details (the “MEMBER”)			
Name:		Sex:	
Passport Number:			
Occupation:			
School:			
Mobile:			
e-mail:			

Payment Details				
Co-Living Centre (the “CENTRE”) Address				
Unit Number (the “UNIT”)	Accommodation Capacity	Service Provision Term: (dd/mm/yyyy)		
Payment Arrangement		Payment Schedule		Amount
Deposit		Upon signing of this AGREEMENT		HK\$
Whole Term Residence Fee		On or before		HK\$
Whole Term Management Fee		On or before		HK\$
Whole Term Electricity Charge		To be deducted directly from the Deposit		To be shared equally on the total CENTRE’s electricity bill by all members at the CENTRE

Please make payment by Bank Transfer / Cash / Cheque (Cheque payable to: LINKo Concept Limited) :

**** Please specify : (1) Name of Member (2) Address of the Centre (3) Unit Number**

The PROVIDER's Bank Details	
Bank Name:	Bank of China (Hong Kong) Limited
Head Office Address of Bank:	No.1 Garden Road, Hong Kong
SWIFT Code:	BKCHHKHH
Account Name:	LINKo Concept Limited
Account Number:	012-887-2-002092-9
Company Office Address:	Room 8, 3/F, JC Tower, 91 Wai Yip Street, Kwun Tong, Kowloon, Hong Kong
Contact Person:	Cheung Wai Fan, Catherine
Company Telephone No.:	852 3898 5018
Company Email address:	admin@linko-living.com

This AGREEMENT incorporates all terms and conditions set out in the TERMS AND CONDITIONS and HOUSE RULES attached hereto. Upon signing this AGREEMENT, you agree:-

- (a) You have fully read and understood the TERMS AND CONDITIONS and HOUSE RULES; and
- (b) You will comply with all the terms set out in the TERMS AND CONDITIONS and HOUSE RULES.

Save for the terms provided in this AGREEMENT, this AGREEMENT cannot be terminated after its commencement save and except under exceptional circumstance(s) with prior approval from the Provider.

Received Deposit from the Member	HK\$	_____ _____ _____	Received by the Provider:	_____ _____
❖ Bank Transfer (_____) / Cash / Cheque No. (_____)				
Received Whole Term Residence Fee from the Member	HK\$	_____ _____ _____	Received by the Provider:	_____ _____
❖ Bank Transfer (_____) / Cash / Cheque No. (_____)				
Received Whole Term Management Fee from the Member	HK\$	_____ 5,760- _____ _____ _____	供应方签收:	_____ _____
❖ Bank Transfer (_____) / Cash / Cheque No. (_____)				

❖ *To be deleted where applicable*

Name:

Date (dd/mm/yyyy):

SIGNED on your behalf (**MEMBER**):

Name:

Date (dd/mm/yyyy):

SIGNED on our behalf (**PROVIDER**):

TERMS AND CONDITIONS

This TERMS AND CONDITIONS adopts and employs all the terms and abbreviations defined in the Service Agreement.

1. This AGREEMENT

- 1.1 Nature of this AGREEMENT: The whole of the CENTRE remains in the PROVIDER's possession and control. The MEMBER accepts that this AGREEMENT creates no tenancy interest, leasehold estate or other real property interest in the MEMBER's favour in respect to the accommodation. This AGREEMENT is composed of the Service Agreement describing the accommodation(s), the present TERMS AND CONDITIONS and the House Rules.
- 1.2 Comply with House Rules: The MEMBER must comply with any House Rules which the PROVIDER imposes generally on members of the CENTRE.
- 1.3 The service provision term as stated in the Service Agreement is a fixed term without a break clause. Should the MEMBER terminate this AGREEMENT before the end of the service provision term, all residence fee, management fee and deposit will be forfeited and the MEMBER shall pay to the PROVIDER any remaining residence fee and management fee in the service provision term upon termination of this AGREEMENT.
- 1.4 Should the UNIT or any part thereof be rendered uninhabitable by fire, water, storm, wind, typhoon, defective construction, white ants, earthquake, subsidence of the ground or any unforeseen calamity beyond the control of the PROVIDER and not attributable to any act or default of the MEMBER, the residence fee or a part thereof proportionate to the damage suffered by the UNIT shall abate and immediately cease to be payable until the said UNIT shall have been again rendered fit for occupation PROVIDED ALWAYS that the PROVIDER shall be under no obligation to reinstate the UNIT if by reason of the condition of the UNIT or any local Regulations or other circumstances beyond the control of the PROVIDER it is not practicable or reasonable to do so in which event the MEMBER shall have the right to terminate this AGREEMENT by serving one (1) month written notice of such its intention to the PROVIDER.
- 1.5 Confidentiality: The terms of this AGREEMENT are confidential. Neither the PROVIDER nor the MEMBER may disclose them without the other's consent.

- 1.6 In the event any of the terms in the AGREEMENT became void, the rest of the AGREEMENT shall remain in effect throughout the term of the AGREEMENT.
- 1.7 The parties hereto shall bear their own legal costs and disbursements.
- 1.8 This AGREEMENT sets out the full AGREEMENT reached between the parties and no other representations have been made or warranties given relating to the PROVIDER or the MEMBER or the CENTRE or the UNIT and if any such representation or warranty had been made, given or implied the same is hereby waived. Nothing herein contained can be varied or modified orally.
- 1.9 This AGREEMENT and its performance shall be governed by the laws of the Hong Kong Special Administrative Region, without regard to its conflict of laws provisions. The MEMBER consents and submits to the exclusive jurisdiction of the court located in the Hong Kong Special Administrative Region, in all questions and controversies arising out of the MEMBER's use of this UNIT and this AGREEMENT. To the extent allowed by applicable law, any claim or cause of action arising from or relating to the MEMBER's access or use of this UNIT must be brought within one (1) year from the date on which such claim or action arose or accrued. In the event any of the terms in the AGREEMENT became void, the rest of the AGREEMENT shall remain in effect throughout the term of the AGREEMENT.

2. Services and Obligations

The PROVIDER is to provide the number of serviced accommodation(s) for which the MEMBER has agreed to pay in the CENTRE stated in this AGREEMENT. This AGREEMENT lists the accommodation(s) the PROVIDER has initially allocated for the MEMBER's use. Occasionally with a written notification and explanation, the PROVIDER may need to allocate different accommodations, but this will be of equivalent size and the PROVIDER will attempt to obtain the MEMBER's approval with respect to such different accommodations fourteen (14) days in advance.

3. Providing the Services

- 3.1 Unless there is an emergency circumstance(s) (including but not limited to flooding and other circumstances which may affect the safety of members or units) which the PROVIDER may need to enter the MEMBER's UNIT at any time, the PROVIDER will attempt to notify the MEMBER verbally or electronically three (3) days in advance when the PROVIDER needs access to carry out testing, repair or works other than routine inspection, cleaning and

maintenance. The PROVIDER will at its best endeavor to respect reasonable security procedures to protect the confidentiality of the MEMBER's business.

- 3.2 The PROVIDER shall at its best endeavor to deliver the accommodation(s) at the agreed start date of service provision. If the PROVIDER cannot provide the accommodation(s) stated in this AGREEMENT by the date when this AGREEMENT is due to start due to circumstances beyond the Parties' control, including but not limited to other members fail to vacate and return the bedspace or unit to the PROVIDER on time, it has no liability to the MEMBER for any loss or damages but the MEMBER may terminate this AGREEMENT without any payment and the deposit or any balance after deducting outstanding fees and other costs due to the PROVIDER will be returned to the MEMBER within seven (7) days after the MEMBER has settled its account with the PROVIDER and funds have been cleared. The PROVIDER will not charge the MEMBER the residence fee and management fee for accommodation(s) the MEMBER cannot use until it becomes available. The PROVIDER may delay the start date of this AGREEMENT provided that such delay shall be notified to the MEMBER one (1) month in advance and the PROVIDER shall provide to the MEMBER alternative accommodation(s) that shall be at least of equivalent scale to the accommodation(s) stated in this AGREEMENT.

4. Compliance

The MEMBER must comply with all relevant laws and regulations of the Hong Kong Special Administrative Region of the People's Republic of China. The MEMBER shall not perform any illegal or immoral act in its use of the CENTRE. The MEMBER must not do anything that may interfere with the use of the CENTRE by the PROVIDER or by others, cause any nuisance or annoyance, increase the insurance premiums the PROVIDER has to pay, or cause loss or damage to the PROVIDER (including damage to reputation) or to the owner of any interest in the building where the CENTRE is located. The MEMBER acknowledges that (a) the terms of the foregoing sentence are a material inducement in the PROVIDER' execution of this AGREEMENT and (b) any violation by the MEMBER of the foregoing sentence shall constitute a material default by the MEMBER hereunder, entitling the PROVIDER to terminate this AGREEMENT based on actual evidence(s) of such violation, without further notice or procedure.

5. The MEMBER' Obligation and Liability

- 5.1 To quietly yield up the UNIT together with all improvements, fixtures, fittings and additions thereto at the expiration or sooner determination of this AGREEMENT in good, clean and tenantable repair and condition fair wear and tear excepted. Provided that all personal property, trade fixtures and fittings and additions therein and thereto installed or carried out by the MEMBER in fitting out the UNIT in accordance with the terms of this

AGREEMENT shall if so required by the PROVIDER be removed by and at the expense of the MEMBER and in such event the MEMBER shall make good all damage caused to the UNIT by such removal.

- 5.2 To be wholly responsible for all loss, damage or injury caused to any person whomsoever directly or indirectly through the defective or damaged condition of any part of the interior of the UNIT and/or the fixture, fittings or wiring therein and/or by the negligence of the MEMBER or any of its servants, invitees, employees, customers, agents, or licensees and to make good the same by payment or otherwise and to indemnify the PROVIDER against all claims, demands, actions and legal proceedings whatsoever made upon the PROVIDER by any person in respect of any such loss, damage or injury and all costs and expenses incidental thereto.
- 5.3 The MEMBER hereby agrees and undertakes with the PROVIDER to indemnify and keep the PROVIDER fully indemnified from and against all actions, proceedings, demands, costs, expenses and claims whatsoever by the MEMBER and occupiers of the other parts of the Building and any third party in respect of any act or liability caused by or arising from the neglect or default of the MEMBER or any invitee, employee or licensee of the MEMBER or any workmen, servants or persons who are permitted by the MEMBER on the UNIT or any part thereof.
- 5.4 The PROVIDER shall not be responsible to the MEMBER or any person or persons as aforesaid for any damage whatsoever caused by or through or in any way owing to any typhoon, landslide, subsidence of the ground, or dropping of cigarette ends, broken pieces of glass or other articles and the escape of water, fire or electricity and vibrations from any floor, flat or premises in the Building or in the neighbourhood save those caused by the negligence of the PROVIDER.
- 5.5 To pay on demand to the PROVIDER the costs incurred by the PROVIDER in cleansing and clearing any of the drains pipes or sanitary or water apparatus in the Unit and/or the CENTRE choked or stopped up owing to careless use by the MEMBER or his employees, customers, invitees or licensees.
- 5.6 Not to do or produce or suffer or permit to be done or produced any music noise (including sound produced by broadcasting from television, radio or any apparatus or instrument capable of producing or reproducing music and sound) or other acts or things in or on the UNIT which is/are or may be a nuisance or annoyance to the PROVIDER or to the members or occupiers of adjacent or neighbouring premises.

- 5.7 To use the UNIT only for the purpose of a private residence of the MEMBER and in compliance with laws and regulations.
- 5.8 To permit the PROVIDER and its agents and persons authorized by the PROVIDER with or without workmen or others and with or without appliance at all reasonable times to enter upon the UNIT to view the condition thereof and to take inventories of the PROVIDER's fixtures therein; on receipt of any notice from the PROVIDER or its authorized representatives specifying any works or repairs which require to be done and which are the responsibility of the MEMBER hereunder, to comply with such notice and to put in hand and carry out the said works or repairs with all reasonable despatch and without unreasonable delay.
- 5.9 To permit the PROVIDER and its agents with or without workmen and others in case of fire to enter upon the UNIT for the purpose of extinguishing such fire for salvage of property.
- 5.10 For the period of three (3) months immediately before the expiration or sooner determination of the said term of service provision, to permit all persons having authority from the PROVIDER or the PROVIDER's agents to enter and view the UNIT and every part thereof at all reasonable times and upon prior arrangement with the MEMBER.
- 5.11 Not to assign, underlet or otherwise part with the possession of the UNIT or any part thereof in any way whether by way of sub-letting, lending, sharing or other means whereby any person or persons not a party to this AGREEMENT obtains the use or possession of the UNIT or any part thereof irrespective of whether any rental or other consideration is given for such use or possession and in the event of any such purported transfer sub-letting sharing assignment or parting with the possession of the UNIT (whether for monetary consideration or not) this AGREEMENT shall absolutely determine and the MEMBER shall forthwith vacate the UNIT on receipt of notice to that effect from the PROVIDER.
- 5.12 The MEMBER to take reasonable precautions and the responsible costs to prevent the UNIT or any part thereof from becoming infested by pests like rats mice and cockroaches. In case of situation out of control with regular measures, such as termites that may threaten the structure of the UNIT, the MEMBER should inform the PROVIDER at the earliest possible, for the PROVIDER to take necessary actions required.

6. The PROVIDER' Obligation and Liability

- 6.1 Provided the MEMBER shall have paid the residence fee and management fee on the days and in the manner herein provided and observed and performed the TERMS AND CONDITIONS and HOUSE RULES herein contained and on the MEMBER's part to be observed and performed, the MEMBER shall peacefully hold and enjoy the UNIT during the term of the AGREEMENT without any interruption by the PROVIDER (quiet enjoyment).
- 6.2 To pay the Rates, Government Rent, Property Tax, Management fees and all expenses of a capital nature in respect of the UNIT during the said term of service provision.
- 6.3 Provided the MEMBER shall have paid the residence fee and management fee on the days and in the manner herein provided and observed and performed the TERMS AND CONDITIONS herein contained and on the MEMBER's part to be observed and performed, the PROVIDER shall provide the following services to the MEMBER:
- (a) Electricity Supply (electricity charge to be borne by the MEMBER; the electricity charge is to be shared equally on the total CENTRE's electricity bill by all members in the CENTRE and will be deducted directly from the deposit after checking-out);
 - (b) Water Supply;
 - (c) WiFi;
 - (d) Unit Cleaning Services (once per week at the designated timeslot by the PROVIDER);
 - (e) Common Area Cleaning Services (once per day).

The PROVIDER reserves the right to amend the abovementioned services with prior notice to the MEMBER stating the reason and timing of such amendment. All matters and disputes are subject to the final decision of the PROVIDER.

- 6.4 The PROVIDER shall be responsible for all repairs and maintenance to the UNIT in proper and tenantable repair and condition during the term of the service provision due to fair wear and tear and damage caused by inherent defects (unless directly caused by the wilful default, default omission or negligence of the MEMBER or its agents or invitees, in such circumstances the MEMBER shall be responsible for the repairs and maintenance).
- 6.5 The extent of the PROVIDER' liability: To the maximum extent permitted by applicable law, the PROVIDER is not liable to the MEMBER in respect of any loss or damage the MEMBER suffers in connection with this AGREEMENT, with the services or with the MEMBER's accommodation(s) unless the PROVIDER has acted deliberately or negligently in causing that loss or damages. The PROVIDER is not liable for any loss as a result of the PROVIDER' failure to provide a service as a result of mechanical breakdown, strike, termination of the PROVIDER' interest in the building containing the CENTRE or otherwise unless the PROVIDER does so

deliberately or is negligent. If the MEMBER believes the PROVIDER has failed to deliver a service consistent with these TERMS AND CONDITIONS the MEMBER shall give the PROVIDER written notice of such failure at least three (3) working days in advance and give the PROVIDER a reasonable period to rectify. In no event shall the PROVIDER be liable for any loss or damages unless and until the MEMBER gives the PROVIDER written notice at least three (3) working days in advance and the PROVIDER shall have failed to rectify such failure after a lapse of a reasonable time from service of such notice. If the PROVIDER is liable for failing to provide the MEMBER with any service under this AGREEMENT then subject to the exclusions and limits set out immediately below the PROVIDER will pay actual and reasonable expenses the MEMBER has incurred in obtaining that service from an alternative source provided by the PROVIDER.

6.6 EXCLUSION OF CONSEQUENTIAL LOSSES, ETC.: IN NO EVENT SHALL THE INDEMNIFYING PARTY UNDER CLAUSE 5 BE LIABLE TO THE OTHER PARTY FOR INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING UNDER OR AS A RESULT OF THIS AGREEMENT (OR TERMINATION THEREOF), INCLUDING, BUT NOT LIMITED TO, THE LOSS OF PRESENT OR PROSPECTIVE PROFITS, THE CLAIMS OF ANY THIRD PARTY OR ON ACCOUNT OF EXPENSES, INVESTMENTS, OR COMMITMENTS IN CONNECTION WITH THE BUSINESS OR GOODWILL OR OTHERWISE.

7. **Fees**

7.1 Deposit: The MEMBER will be required to pay a deposit equivalent to two months of the monthly residence fee upon entering into this AGREEMENT unless a greater amount is specified on the front of this AGREEMENT. The said Deposit will be held by the PROVIDER without generating interest as security for performance of all the MEMBER's obligations under this AGREEMENT.

7.2 The PROVIDER shall be entitled to deduct from the said deposits the amount of any monetary loss or damage which the PROVIDER may sustain by reason of any breach, non-observance or non-performance by the MEMBER of any of the stipulations on his part herein contained.

7.3 The deposit or any balance after deducting outstanding fees (including electricity charge) and other costs due to the PROVIDER, will be returned to the MEMBER free of interest upon the satisfaction of the PROVIDER to the conditions of the UNIT at the inspection of the UNIT at the delivery of vacant possession and within seven (7) days after the MEMBER has settled its account with the PROVIDER and funds have been cleared.

- 7.4 Late Payment: If the MEMBER failed to pay fees timely, a fee will be charged on a daily interest on all overdue balances at the rate of 2.0% per month from the date when payment is due. If the MEMBER disputes any part of an invoice the MEMBER must pay the amount not in dispute by the due date or will be subject to late fees. The PROVIDER also reserves the right to withhold services (including for the avoidance of doubt, denying the MEMBER access to its accommodation(s)) while there are any outstanding fees and/or interest or the MEMBER is in breach of this AGREEMENT.
- 7.5 All costs and expenses of and incidental to any distraint pursuant to any failure on the part of the MEMBER to pay any residence fee and management fee hereunder shall be paid by the MEMBER and recoverable from the MEMBER as a debt.
- 7.6 If the residence fee and management fee hereby reserved or any part thereof is in arrear (whether formally demanded or not) for the space of seven (7) days next after any of the day on which the same ought to have been paid or in the case of the breach or non-performance of any of the terms and conditions herein contained on the part of the MEMBER to be observed or performed or if the MEMBER shall become bankrupt or if the MEMBER shall otherwise become insolvent or make any execution to be levied on the UNIT or otherwise on the MEMBER's goods, then and in any such case it shall be lawful for the PROVIDER at any time thereafter to re-enter on the UNIT or any part thereof in the name of the whole and thereupon this AGREEMENT shall absolutely determine but without prejudice to any right of action of the PROVIDER in respect of any breach by the MEMBER of any of the terms and conditions of this AGREEMENT. A written notice given by the PROVIDER to the MEMBER to the effect that the PROVIDER thereby exercises such power as contained in this sub-clause shall be sufficient and valid notwithstanding any statutory or common law provisions to the contrary.
- 7.7 The holding of the said deposit shall not in any way affect or restrict the PROVIDER's right of distraint or re-entry or the exercise of any other remedy hereunder in the event of failure by the MEMBER to pay the said residence fee and management fee in the manner herein provided for payment of the same and the deduction by the PROVIDER from the said deposits of the amount of any monetary loss sustained by the PROVIDER by reason of any breach, non-observance or non-performance of any of the MEMBER's stipulations herein contained shall be without prejudice to and shall not affect or restrict the right of the PROVIDER to exercise any other remedy (including re-entry) in respect of such breach, non-observance or non-performance.

8. Interpretation

The PROVIDER shall have the final right to determine any dispute or doubt as to the interpretation of this AGREEMENT.

Confirmed and Accepted by

MEMBER:

SAMPLE

HOUSE RULES

1. Accommodation

- 1.1 The UNIT cannot be used for any purpose other than for residential purposes.
- 1.2 Each unit is to be used specifically by members of the same gender under a fixed accommodation capacity.

2. Unit or Bedspace Exchange

Members can make a written application to the PROVIDER for an exchange of unit or bedspace, subject to the sole and absolute discretion to approve or disapprove the application by the PROVIDER.

3. Identification

The PROVIDER may request to see a valid identification document from anyone within the area of the PROVIDER.

4. Visitors

Members are required to ensure their visitors be accompanied at all times within the CENTRE areas. The PROVIDER reserves the right to restrict visitors from entering the CENTRE.

5. Key

- 5.1 Members must take good care of the key card, key and password.
- 5.2 All key cards and keys shall be returned to the PROVIDER upon expiration of this AGREEMENT.

6. Fire and General Safety

- 6.1 No smoking at all areas within the CENTRE (including e-cigarette).
- 6.2 All fire services and security equipment and installations shall be kept in good condition and working order. Obstruction, disturbance or damages to these equipment and installations and their operations are strictly prohibited.
- 6.3 Possession of chemicals, explosives, firecrackers, LPG propellant, lighter or other highly flammable materials is strictly prohibited.
- 6.4 Making fire or flames are strictly prohibited (including but not limited to candle or incense burning and gas

stovetops).

- 6.5 Flame cooking is not allowed.
- 6.6 If the PROVIDER has any reasonable doubt that home appliance(s) of any members may cause danger or affect the safety of members, such as causing overload of electricity power, the PROVIDER reserves the right to request the MEMBER to stop using or remove the home appliance(s) from the UNIT.
- 6.7 Hallways, walkways, stairs, fire escapes and other common areas (including public rooftop) are to be kept free of obstructions. All designated exit doors shall be kept closed. The PROVIDER, its servants or agents may without any prior notice to or consent from the MEMBER remove any such obstructions and dispose of the same as they think fit without incurring any liability thereof and the MEMBER shall on demand pay to the PROVIDER all costs and expenses incurred in such removal.
- 6.8 The public rooftop is strictly for the quiet enjoyment of members. Disruptive or dangerous behaviours (including but not limited to rail climbing, cycling, inline skating, skateboarding or the use of scooters or equivalent, ball games and kite-flying) are prohibited. Members shall not place any equipment, rubbish or personal items on the public rooftop (clothes-drying excepted).
- 6.9 Please ensure room door and entrance door of the CENTRE are properly closed when you go out.
- 6.10 Members should keep their personal belongings secured. The PROVIDER will not be held responsible for any loss or damage to MEMBER's properties.
- 6.11 Members should immediately inform the PROVIDER if a fire, a general safety hazard or a security hazard is noticed or suspected. In the event of an emergency, members should remain calm and follow fire escape route.

7. Cleanliness

- 7.1 It is the shared responsibility of members to keep their bedspaces, units as well as public areas clean and tidy. Trash should be properly disposed of as soon as practicable. The PROVIDER will from time to time conduct hygiene inspections, and reserves the right to request members to upkeep their respective unit and bedspace to a reasonable standard.

- 7.2 Members must dispose all rubbish and wastes at the central rubbish collection bin(s) at the CENTRE as designated by the PROVIDER.
- 7.3 Please clean up the kitchen after use.
- 7.4 Please pour out soup in the food waste before putting into rubbish bin.
- 7.5 Recyclable materials (waste paper, metal and plastics) should be processed (e.g. cleaned with water) and put into recycle bins.

8. Room

- 8.1 Visitors shall not stay overnight.
- 8.2 Please do not smudge walls and furniture.
- 8.3 Please turn off air-conditioner, all lights and electric appliances before leaving the room.
- 8.4 Members shall only turn on the storage type water heater when in use.
- 8.5 The Provider will not be responsible for improper use, over-use, negligence or willfully damage of room facilities and electric appliances. Members shall be responsible for such damage.
- 8.6 Do not flush miscellaneous articles except toilet paper.
- 8.7 Flame cooking is not allowed.
- 8.8 Please stay away from sockets when boiling water.
- 8.9 Please stay water vapour away from smoke detector when boiling water, bathing etc.

9. Furniture, Fixtures and Equipment

- 9.1 Members shall not alter, install, remove or in any way interfere with existing furniture, fixtures, fittings and equipment in the unit / bedspace / public areas without the prior approval of the PROVIDER.

- 9.2 Members shall not put blue tac, glue, posters, double-sided adhesive tape, labels or nails onto walls, ceilings, floors or any facilities of the units or bedspaces without the prior approval of the PROVIDER.
- 9.3 Materials that are perceived by the PROVIDER to contain improper content, to cause nuisance to others, to have altered the structure of the building will be removed immediately without notice.

10. Other Codes and Courtesies

- 10.1 Members have the joint responsibility to maintain the CENTRE in proper conditions for the comfort and quiet enjoyment of every MEMBER, and to treat others in a courteous manner.
- 10.2 Members are advised to respect other members' right to privacy. Acts or behaviours that would unreasonably interfere with others should be avoided.
- 10.3 Members are encouraged to assist and participate in the activities held by the PROVIDER.
- 10.4 Noise level shall always be kept at a reasonable level as not to cause nuisance to neighbours. The period between 11.00pm to 7.00am or in public holiday is regarded as quiet hours within the CENTRE.
- 10.5 Members must be suitably dressed in all common areas, including rooftop and common hallways.
- 10.6 Members shall commit to fostering an eco-friendly environment. Water and electricity should be used efficiently and conservatively.

11. Pet

Pet raising is not allowed at anywhere of the UNIT and / or public space.

12. Violation of House Rules

- 12.1 In the event of a breach of the above rules, the PROVIDER may issue a warning notice to the MEMBER, or temporarily suspend or terminate the MEMBER'S AGREEMENT. The type of action taken will depend on the nature of the breach. The PROVIDER reserves the right to undertake civil litigation, or report the incident to the police or relevant government departments.

12.2 If a MEMBER has been served with more than two (2) warning notices, the PROVIDER has the right to terminate the AGREEMENT and forfeit all of the deposit of such MEMBER.

13. Modification of House Rules

The PROVIDER reserves the right to modify the House Rules from time to time as it deems appropriate. All matters and disputes are subject to the final decision of the PROVIDER.

Last Revision Date: **18th January 2022**

by

LINKo Concept Limited

Confirmed and Accepted by

MEMBER:

SAMPLE