



Recruitment of Student Hosts for CEDARS Peer Connect and High Table 2025

Dear Students,

Interested in contributing to the success of first year experience for new students in August? The Centre of Development and Resources for Students (CEDARS) is currently looking for a group of motivated student hosts who have strong interest in co-working with us in “CEDARS Peer Connect and High Table”, our flagship programme for first-year undergraduate students entering HKU, to be held in late August 2025.

We invite applications for the following posts:

Post A: Master of Ceremonies (MC)

Responsibilities

To be the official host for the “CEDARS Peer Connect and High Table” and facilitate the smooth running of the event rundown of (a) Goal Setting or (b) High Table Dinner.

Requirements

HKU current students or fresh graduates with excellent command of spoken and written English and Chinese, confident, presentable, organised, detail-minded, with good communication skills and engagement skills by eliciting students’ active participation in the events. Possession of impromptu speaking skills is an advantage.

Selected candidates may be assigned to take up the MC role of (a) Goal Setting or (b) High Table Dinner for “CEDARS Peer Connect and High Table”.

Engagement Period

30 August (Saturday) and/or 31 August (Sunday) 2025 for events; pre-event preparation such as rehearsals in mid / late August.

Benefits

Training will be provided. You will also be entitled for points of [CEDARS Reward Scheme for Students](#).

Post B: Event Assistant

Responsibilities

To provide on-site logistics support, such as venue set-up, registration and crowd control.

Requirements

HKU current students or fresh graduates with good command of spoken and written English, self-motivated and with good communication and interpersonal skills.

Selected candidates will be assigned to work in different events for “CEDARS Peer Connect and High Table”.

Engagement Period

30 August (Saturday) and/or 31 August (Sunday) 2025 for events; briefing session(s) for selected student hosts in mid / late August and/or on the event dates.

Benefits

You will be entitled for an honorarium and points of [CEDARS Reward Scheme for Students](#).

Post C: Social Media Content Specialist (Year-round engagement with flexible work arrangement)

Responsibilities

To produce, write captions for, and publish engaging reels, stories, and posts on CEDARS' social media channels, showcasing CEDARS' events or initiatives.

Requirements

HKU current students with:

- Familiarity with major social media platforms, particularly Facebook and Instagram;
- Basic video and photo editing skills;
- Proven ability to create captivating reels and posts from concept to completion;
- Up-to-date knowledge of social media trends and developments within the university context;
- A creative mindset with the ability to brainstorm and develop innovative content ideas;
- Strong writing, editing, and storytelling skills, with the ability to create engaging content tailored to various audiences; and
- Excellent command of spoken and written English; self-motivated, detail-oriented, with strong communication skills.

Engagement Period

Year-round engagement with flexible work arrangement

Benefits

You will be entitled for an honorarium on a project basis and points of [CEDARS Reward Scheme for Students](#).

Post D: Video Producer (Year-round engagement with flexible work arrangement)

Responsibilities

To produce videos from storyline creation, pre-production, shooting to video-editing

Requirements

HKU current students who are / have:

- Self-starter who can take direction and contribute ideas with solid video shooting / video production experience;
- Up-to-date knowledge of social media trends and developments within the university context; and
- Creativity, high level of commitment, strong sense of responsibility, knowledge and skills to master video editing software and programme

Engagement Period

Year-round engagement with flexible work arrangement

Benefits

You will be entitled for an honorarium on a project basis and points of [CEDARS Reward Scheme for Students](#).

Post E: Graphic Designer (Year-round engagement with flexible work arrangement)

Responsibilities

To design promotional materials for CEDARS programmes, including but not limited to posters, leaflets, brochures, exhibition boards and social media graphics

Requirements

HKU current students who are / have:

- Proficiency in graphic design software (knowledge of Adobe Illustrator is essential);
- Strong creativity with excellent attention to detail;
- Self-starter who can follow direction while also contributing ideas, demonstrating a high level of commitment and a strong sense of responsibility; and
- Ability to work independently and meet deadlines

Engagement Period

Year-round engagement with flexible work arrangement

Benefits

You will be entitled for an honorarium on a project basis and points of [CEDARS Reward Scheme for Students](#).

Application

Interested students are welcome to apply for more than one post by submitting [online application](#) by **10 July 2025 (Thursday)**. Shortlisted candidates may be invited for an interview in July or August. Candidates who are not contacted within 5 weeks after the deadline may consider their application unsuccessful.

For enquiries, please contact us at student-hosts@cedars.hku.hk. We look forward to having your participation!

Best regards,

Centre of Development and Resources for Students