



Date 12-Feb-2019

Commune Castle Peak
123 Castle Peak Road

Dear Sirs / Madams

Re : Licence Agreement - Campus HK, 123 Castle Peak Road, Yau Kom Tau, Tsuen Wan, N.T.

We, the undersigned, have been designated by _____
(the "Licencee") to share the occupation and use of the captioned premises under the Licence Agreement made between the Licencee and your good self. We acknowledge that we are aware of the terms under the said Licence Agreement, House Rules and other conditions relative or binding upon us or affecting us (the "Terms").

In consideration for allowing us to share the occupation and use of the captioned premises, each of us hereby irrevocably and unconditionally agree and undertake to strictly comply with all the Terms, and further agree that we shall not make any claims of whatsoever nature against your good self for which the Licensee cannot themselves assert under the said Licence Agreement or otherwise.

Yours faithfully,

Name: _____
HKID/Passport No.: _____
Telephone Number: _____

Name: _____
HKID/Passport No.: _____
Telephone Number: _____

Name: _____
HKID/Passport No.: _____
Telephone Number: _____

Name: _____
HKID/Passport No.: _____
Telephone Number: _____



Our Ref :

Date :

Tel :

Email :

Dear Sirs /Madams,

Re: Licence Agreement - Commune Castle Peak, 123 Castle Peak Road, Ting Kau, Tsuen Wan, N.T.

We are pleased to grant you this Licence to stay at our Commune on the following terms and conditions:-

Licensor : Commune Castle Peak

Licensee : _____

Licence Term : _____ commencing from 2:00 p.m. on _____
to 12:00 noon on _____.

Type of Unit : _____ **0** _____
(Non-smoking floor only)

Guest : Name of principal guest:
Number of accompanying guest(s):

Licence Fee : _____ per month payable in advance including standard utilities, air conditioning, local call charges, management charges, cleaning services twice a week, government rates, legal fee and registration fee (if any) but excluding international phone calls.

All payments shall be non-refundable and non-transferable and made by way of HKD cheque, credit card or cash.

Licence Deposit : _____ being the deposit of one month's Licence Fee shall be payable Licensee upon signing of this Licence Agreement.



- Special and Other Conditions:
- a) Any alterations to the designated unit are not permitted;
 - b) Early Termination of this Licence Agreement by the Licensee is not accepted;
 - c) Any extension is regarded as a fresh booking. Extension period will be charged with minimum weekly licence fee and not a consecutive period to the original booking;
 - d) The Licensor, Commune Castle Peak reserves the right to enter the designated unit for any purpose, in particular to inspect, provide facilities maintenance and room services.
 - e) The Licensor, Commune Castle Peak also has the right to re-designate another unit to the Licensee during the term of the Licence.
 - f) Other terms and conditions contained in the Schedule form part of the terms of this letter of agreement.
 - g) Nothing herein shall constitute or be regarded as a tenancy.

Kindly confirm your acceptance of the above by signing and returning to us the duplicate of this Licence Agreement together with payment in the sum of _____ made payable to **“OCEAN TIME INVESTMENTS LIMITED”** being the deposit and the total licence fee payable by you **on or before** (_____), failing which this Licence Agreement shall automatically be withdrawn and be treated as null and void. Please note that no amendment or deletion to any of the above terms is acceptable by us, or form part of the terms of this Licence Agreement unless it is initiated by us in writing. Notwithstanding anything above, we reserve the right to withdraw this Licence Agreement at any time before your return of the aforesaid documents.

Confidentiality:

The Licensee hereby expressly acknowledges that all information or details (except those already in the public domain) relating to the licence negotiations and/or contained in the documents including but not limited to this Licence Agreement are confidential and constitute proprietary information of the Licensor (“Confidential Information”). The Licensee hereby agrees and confirms that it shall not disclose and shall procure its partners, directors, officers, employees, advisors or agents not to disclose the Confidential Information to any person, firm or company without the Licensor’s prior written consent unless such disclosure is required by law or by regulatory or judicial process. It is expressly agreed that unauthorized disclosure of the Confidential Information shall constitute a material breach of the licence entitling the Licensor to seek for an injunction to prevent breaches of this clause and to recover any damages, legal costs and expenses on a full indemnity basis as a debt.

If you require further information, please do not hesitate to contact **Commune Team** at **2945 1111** .

 Authorized Signature
 For and On Behalf of Commune Castle Peak
 as the Licensor

Date: _____

 Authorized Signature

 Licensee

Date: _____