

Recruitment of Master of Ceremonies / Student Presenters

Dear Students,

Weeks of Welcome (WoW) programme is one of CEDARS's flagship programmes to provide a comprehensive induction programme for incoming non-local students. The activities, which are a mixture of fun, fact-finding, aim to help the newly-arrived students settle down, induct into the local way and get to know about the new environment and people. **The Orientation Day for Non-local Students** is one of the highlights of WoW programmes.

Currently, we are looking for talented students to serve as Master of Ceremonies or presenters for **the Orientation Day for Non-local Students**. Details are as follows:

Post— Master of Ceremonies / Student Presenters

(i) **Responsibilities:**

- a) To serve as the Master of Ceremonies (MC) to facilitate smooth running of the event rundown and keep the audience engaged throughout the event; and/or
- b) To be the student presenter to share essential information about living in Hong Kong and HKU to the new non-local students.

(ii) **Requirements:**

HKU current students with excellent command of spoken and written English, confident, presentable, organised, detailed-minded and have good communication skills; have public speaking and/or MC experiences are preferred.

(iii) **Time Commitment*:**

Selected candidates must be able to attend the following:

- | | | |
|---------------|----------------------------------|------------------------------|
| 1. Rehearsal: | 24 August 2023 (Thursday) | 1:30 p.m. – 5:30 p.m. |
| 2. Event day: | 25 August 2023 (Friday) | 8:30 a.m. – 1:00 p.m. |

**exact date, time and venue to be confirmed*

(iv) **Benefits and Rewards:**

To show our appreciation, we would like to offer you an honorarium of **HK\$400** and **service points** under [CEDARS Reward Scheme](#) for your contribution.

You will also gain valuable opportunities to:

- develop your public speaking skills;
- meet other student hosts and fellow students;
- serve as MCs and presenters in our future events.

You may also be invited to share your experience and stories like other students:

[Agnes Sung— A Part-time Master of Ceremonies](#)

Interested students should email the following to cedars@hku.hk:

- 1) C.V.;
- 2) Your name, university no., email address and contact telephone number

Closing date of application: please apply as early as possible and by 25 June 2023 (Sunday)

Shortlisted applicants will be invited to attend a Zoom interview. Successful candidates will be contacted by CEDARS in due course.

We look forward to receiving your application!

Best regards,

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