Dear Students,

*Weeks of Welcome (WoW) programme* is one of CEDARS’s flagship programmes to provide a comprehensive induction programme for incoming non-local students. The activities, which are a mixture of fun, fact-finding, aim to help the newly-arrived students settle down, induct into the local way and get to know about the new environment and people. *The Orientation Day for Non-local Students* is one of the highlights of WoW programmes.

Currently, we are looking for talented students to serve as Master of Ceremonies or presenters for *the Orientation Day for Non-local Students*. Details are as follows:

**Post— Master of Ceremonies / Student Presenters**

(i) **Responsibilities:**
   a) To serve as the Master of Ceremonies (MC) to facilitate smooth running of the event rundown and keep the audience engaged throughout the event; and/or
   b) To be the student presenter to share essential information about living in Hong Kong and HKU to the new non-local students.

(ii) **Requirements:**
   HKU current students with excellent command of spoken and written English, confident, presentable, organised, detailed-minded and have good communication skills; have public speaking and/or MC experiences are preferred.

(iii) **Time Commitment**:
   Selected candidates must be able to attend the following:

   1. Rehearsal: 24 August 2023 (Thursday) 1:30 p.m. – 5:30 p.m.
   2. Event day: 25 August 2023 (Friday) 8:30 a.m. – 1:00 p.m.

   *exact date, time and venue to be confirmed*

(iv) **Benefits and Rewards:**
To show our appreciation, we would like to offer you an honorarium of **HK$400** and **service points** under [CEDARS Reward Scheme](#) for your contribution. You will also gain valuable opportunities to:

- develop your public speaking skills;
- meet other student hosts and fellow students;
- serve as MCs and presenters in our future events.

You may also be invited to share your experience and stories like other students: [Agnes Sung — A Part-time Master of Ceremonies](#)

Interested students should email the following to [cedars@hku.hk](mailto:cedars@hku.hk):

1) C.V.;
2) Your name, university no., email address and contact telephone number

**Closing date of application:** please apply as early as possible and by **25 June 2023 (Sunday)**

Shortlisted applicants will be invited to attend a Zoom interview. Successful candidates will be contacted by CEDARS in due course.

We look forward to receiving your application!

Best regards,
Centre of Development and Resources for Students – Campus Life Section