

## **Guidelines on the Use of Relaxation Hub**

### **Managed by FSCAC**

1. The Vending Hub operates from 9 a.m. to 6 p.m. on weekdays and is closed on Saturdays, Sundays, University & Public Holidays. Users are expected to adhere to these operating hours and promptly vacate the area at closing time.
2. The designated area and its facilities and equipment are for the use of students and staff. Seating is available on a first-come-first-served basis.
3. Reservation of seats is not allowed. Please do not leave your personal belongings unattended. The staff of the Amenities Centre reserve the right to remove any unattended items. The University will not be responsible for any loss or damage to personal property.
4. All furniture should be used in their designated positions, and they should not be moved without permission from the Amenities Centre.
5. To ensure a clean and tidy environment, it is essential for users to consistently maintain cleanliness in the area and furniture.
6. Please be respectful of other users and maintain a quiet and orderly environment while using the Relaxation Hub facilities.
7. Please refrain from eating and drinking in the room.
8. Users are encouraged to report any issues with the facilities to the Amenities Centre staff for prompt assistance.
9. The Centre reserves the right to modify or update these rules as necessary to ensure the smooth operation and safety of the Relaxation Hub. By adhering to these rules, users can contribute to a positive and respectful environment within the Relaxation Hub.